



Certified Flight Instructor

Location: Murfreesboro, TN

Job Type: Temporary

Job Title

Certified Flight Instructor

Department

Aerospace/Flight School

Job Summary/Basic Function

Certified Flight Instructors conduct flight and ground instruction for students enrolled at Middle Tennessee State University. This includes Part 141 training towards Private, Instrument, Commercial Single-Engine, and Instructor certificates, as well as Part 61 training for Commercial Multi-Engine, Instrument Instructor, and Multi-Engine Instructor certificates. Flight Instructors are assigned as primary course managers for students, including scheduling flight and ground lessons, completing required training for solo, knowledge tests, and practical tests, and completing necessary initial, continuing, and final paperwork and documentation. Responsibilities of the position include:

- Providing one-on-one flight instruction in aircraft and flight training devices in accordance with Federal Aviation Regulations Part 61 and Part 141, FAA-approved training course outlines, and MTSU manuals, practices, and procedures
- Providing preflight briefings and post-flight debriefings
- Evaluating and documenting student performance
- Keeping supervisor advised of students' progress
- Ensuring that all training and flight activities are performed in a safe manner per Federal Aviation Regulations and MTSU policy
- Maintaining proficiency and currency as required by the FAA



- Ensuring compliance and recordkeeping in accordance with Part 61, Part 141, and MTSU policies
- Following university and departmental procedures, including compliance with the Flight Instructor Manual, Operations Manual, and Safety Manual

Once eligible, Flight Instructors may receive approval to conduct stage checks. The position reports to a Supervising Instructor.

Required Education

High School Diploma or GED or equivalent

Required Certifications

Airplane Single-Engine Land Commercial Pilot Certificate
Flight Instructor Certificate, Airplane Single-Engine
2nd Class Medical (with minimum 3rd class privileges)

Documents Needed to Apply

Application, Resume, Commercial Pilot Airplane Single-Engine Land Certificate, and 2nd Class Medical (with minimum 3rd class privileges).

Flight Instructor Certificate, Airplane Single-Engine is required before hire date.

MTSU is an equal opportunity, affirmative action employer that values diversity in all its forms. Women, minorities, individuals with disabilities and protected veterans are encouraged to apply. Proof of U.S. citizenship or eligibility for U.S. employment will be required prior to employment (Immigration Control Act of 1986). Clery Act crime statistics for MTSU available at <http://www.mtsu.edu/police/docs/2020AnnualSecurityReport.pdf> or by contacting MTSU Public Safety at (615) 898-2424.

MTSU is a Tobacco & Drug Free campus.

For individuals requiring a reasonable accommodation to apply: In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), if you have a disability and would like to request an accommodation in order to apply for a position with MTSU, please call 615-898-2929 or email emp@mtsu.edu.